

# THE ROAD AHEAD

## TDOT Weekly News

### Important Announcements

*Week of January 17-21*

- **End of Pay-Period.** The last day of timesheet entry for employees and timekeepers is Tuesday, January 18th. The last day of timesheet entry for supervisors is Wednesday, January 19th.
- **Strategic Address.** Thank you to all who attended the TDOT Strategic Address! Please visit the Strategic Address [website](#) to access the WebEx recording and the strategic goal videos that were shared during the event. We will soon release a guide of questions and answers regarding our Strategic Plan, IPD and EPIC that were asked and answered during the Strategic Address, as well as the questions we were unable to address.
- **TDOT Technology Training.** New training events have been published through 3/31/22. Trainings include Word, OneDrive Workshop - Move your items to OneDrive; Outlook; SharePoint; Excel; Teams & OneNote. Please visit the Your Tech > Training Events Calendar to add the events to your Outlook calendar. Want to watch past training recordings? Click in to watch by visiting [Your Tech > Training Archives](#).
- **2022 Mandatory Cybersecurity Training.** This year's iteration of the cybersecurity awareness class is now available and can be found in your Edison "My Learning" section. It must be completed by 6/30/2022.
- **New Changes to State of Tennessee Careers.** Please note the following changes to the State of Tennessee posting schedule. All new job postings will be made available for candidates to apply on Thursday at 12:00 am CST/CDT and close on Wednesday at 11:59 pm CST/CDT. The first-round interview survey will be sent on Thursday and must be completed in 4 calendar days by Monday at 11:59pm CST/CDT. Visit the [Careers FAQ](#) page for more information.

### State Holidays – state offices closed

- Monday, February 21 – President's Day
- Friday, April 15 – Good Friday

### Upcoming Events

- Tuesday, January 18 – Your Tech Office Hours: OneNote hosted by [TDOT Technology Training](#)
- Tuesday, January 18 – GeoPortal Training hosted by [TDOT Technology Training](#)
- Wednesday, January 19 – MS Teams Envisioning Session hosted by [TDOT Technology Training](#)
- Thursday, January 20 – Microsoft Word Level 100 Training hosted by [TDOT Technology Training](#)

Check back next week for more weekly news updates!

### TDOT Internal Communications

[TDOT.TheRoadAhead@tn.gov](mailto:TDOT.TheRoadAhead@tn.gov)

